

## Application for Bachelor & Master

Attach a colour, passport-sized photo (45 x35mm) here using a paper clip.  
**DO NOT glue or staple.**

### 1. Agent Details

I hereby nominate the below Agent to submit this application to the Massey University on my behalf including all necessary documents, and to act as my representative for all future correspondence.

Name of agent	<b>GOzealand!</b>
Office	<input type="checkbox"/> Stuttgart <input type="checkbox"/> Hamburg <input type="checkbox"/> Berlin <input type="checkbox"/> Dortmund

### 2. Personal Details

Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr. <input type="checkbox"/> Prof.
First name	
Middle name(s)	
Last name	
Preferred first name	
Have you been known by any other names (maiden name)?	<input type="checkbox"/> No <input type="checkbox"/> Yes: _____ (please provide first and last name)

### 3. Contact Details

Contact phone number	
Country	
Street name & number	
City	
Postcode	
Email address	

### 4. Alternative Address (an alternative address that Massey can use to contact you, eg home, next of kin)

Country	
Street name & number	
City	
Postcode	

### 5. Additional Information

Gender	<input type="checkbox"/> male <input type="checkbox"/> female
Date of birth	___/___/_____ (dd/mm/yyyy)
Citizenship	
Ethnicity	

## 6. Program Information

Preferred program (1 <sup>st</sup> preference)	
Major (1 <sup>st</sup> preference)	
Proposed start date	<input type="checkbox"/> Semester 1 <input type="checkbox"/> Semester 2    Year: 20_____
Preferred campus	<input type="checkbox"/> Manawatu (Palmerston North) <input type="checkbox"/> Wellington <input type="checkbox"/> Albany
Preferred program (2 <sup>nd</sup> preference)	
Major (2 <sup>nd</sup> preference)	

## 7. Secondary Education

In what country did you attend your last secondary school (high school)?	
Name of school	
First year of attendance	
Last year of attendance	
Have you completed this qualification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your highest secondary qualification (Abitur/ FH-Reife/ etc.)?	
What was the language of instruction?	

## 8. English Language Qualification

All applicants are required to provide evidence of their proficiency in the English language.

What is your first language?	
Have you sat an English language test?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, which test?	
Test date	___/___/_____ (dd/mm/yyyy)
Test score (if available)	
Have you studied the English language in NZ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, where?	
Start date	___/_____ (mm/yyyy)
End date	___/_____ (mm/yyyy)

## 9. Tertiary Education

Have you previously studied at any NZ university?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, which university?	
Name of institution	
Program name	
Start date	___/_____ (mm/yyyy)
End date	___/_____ (mm/yyyy)
Have you completed this qualification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently enrolled in a tertiary	<input type="checkbox"/> Yes <input type="checkbox"/> No

institution?	
Name of institution	
Country	
Degree program (Bachelor/Master/etc.)	
Name of program/study area	
Start date	___/____ (mm/yyyy)
Proposed end date	___/____ (mm/yyyy)
Have you already completed another tertiary program? (if yes, please fill in below)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of institution	
Country	
Degree program (Bachelor/Master/etc.)	
Name of program	
Start date	___/____ (mm/yyyy)
End date	___/____ (mm/yyyy)

**10. Emergency Contact Details** (person to be contacted in case of an Emergency)

Name	
Relationship (parent, friend, relative)	
Phone Number	(+____)

**11. Additional Information**

Do you have any disability, impairment (including learning disability), long-term injury or chronic medical condition(s) that may impact on your ability to study and/or participate in university activities?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please specify: _____ _____
For study purposes, do you consent to your name, email address and phone number being shared with other students studying the same papers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your intended career?	
How will your study be financed?	

## 12. Declaration

The submission of false information or forged documentation in support of this application will automatically disqualify a student from enrolment. Massey University reserves the right to inform all other New Zealand Universities of such cases, including the student's name and date of birth. Immigration New Zealand and the New Zealand Police will also be informed. The submission of this Application for Admission will be deemed to be acceptance of these terms and constitutes consent to disclosure for the purposes of Privacy Principle 11 of the Privacy Act 1993.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ (dd/mm/yyyy)

## 13. CHECKLIST OF REQUIRED MATERIALS (FOR STUDENT USE ONLY)

**Please ensure you have attached the following documents (as required for your chosen programme):**

- Verified copies of academic transcripts with a grading scale
- Verified copies of graduation certificate (where applicable)
- English language test results (where applicable)
- Verified evidence of citizenship (birth certificate or identity page of current passport)
- Course outlines if applying for credit assessment
- Other documents such as Portfolio (where applicable)

Please note:

Massey University does not retain hard copies of documents supplied as part of the Admissions process.

"Verified" means document is signed, dated and stamped by an official from your University, Justice of the Peace, solicitor or notary public.

## "I" Prospective Student's details

Massey Student ID number (if known)

Surname: \_\_\_\_\_

First name(s): \_\_\_\_\_

Date of birth: 

Day	Month	Year
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_

Town/city: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

### AUTHORISATION

"From the date of this form I agree:

1. That both the Agency and the Consultant named below ("my Agent") are authorised by me:
  - (a) to submit enrolment applications on my behalf to Massey University to study Massey University programmes.
  - (b) to supply any information about me, as requested by Massey University, to Massey University (including proficiencies, career intentions, etc).
  - (c) to receive information about me and about studying at Massey University from Massey University including, but not limited to, enrolment application progression, outcome of application assessment, fees, items required for programmes, whether such information is by email, telephone, post or facsimile.
  - (d) to complete my Application for Admission on my behalf including amending any details on that Application.
  - (e) to represent me either by phone or in writing or both in my engagement with Massey University.
2. I acknowledge that this authority applies until either Massey University receives written notice from me that it no longer applies or Massey University has made an Offer of Place to me or Massey University revokes access for my Agent, whichever occurs first. Even when the authority has been revoked I acknowledge that I am bound by the actions and omissions of my Agent from the date of this authorisation until the date of revocation.
3. I agree that I am responsible to Massey University for the actions and omissions of my Agent and that Massey University is not responsible to me for acting or not acting (as the case may be) on my Agent's instructions.
4. I understand that Massey University will collect, store, use and disclose personal information about me in the course of conducting its proper business and that a unique identifier will be assigned to me to facilitate this. I have read and understand how such information will be managed and disclosed in accordance with the Privacy Act 1993, and as outlined on the University website ([privacy.massey.ac.nz](http://privacy.massey.ac.nz)) and in the University Calendar. I acknowledge that I have the right to access and seek correction of personal information about me and understand that if I withhold information or provide false or misleading information my enrolment may be terminated.

5. I understand and agree that my Application for Admission will form part of a contract between me and Massey University. The other terms of that contract are set out or referred to in the document entitled "Student Contract" which can be viewed on the Massey University website. The Contract will be formed if Massey University gives me an Offer of Place and if Massey University receives my acceptance of the Offer of Place. Even after I accept any Offer of Place my enrolment at Massey University may be subject to conditions being satisfied or waived by Massey University by notice in writing to me. If my enrolment becomes unconditional or is not subject to conditions and I am permitted to study at Massey University, Massey University will issue a Confirmation of Enrolment and then I am enrolled.
6. **I agree that only I can accept any Offer of Place on a Massey University programme and not my Agent. I agree that before doing so I will read the terms and conditions of enrolment at Massey University and in accepting any Offer of Place I will be bound by those terms and conditions. I also agree that I must pay all tuition fees and other fees to Massey University directly and not to my Agent. I acknowledge that before I accept any offer of place I must also read all information about studying at Massey (including tuition fees and course costs, application requirements, conditions of acceptance, refund conditions, English language requirements, insurance information and accommodation). I understand that I am not committed to study at Massey until I have accepted an Offer of Place.**
7. I acknowledge that disclosure by Massey University of information to my Agent about studying at Massey University constitutes disclosure to me."

Signed on: 

Day	Month	Year
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Prospective Student's signature: \_\_\_\_\_

**NOTE:** If Prospective Student is under 18 years old when signing this form then the Parent/Guardian of the Prospective Student must also sign it.

Name of Parent/Guardian: \_\_\_\_\_

"As Parent/Guardian I agree that I am and the Prospective Student is bound by the terms and conditions on this Agent Authorisation Form."

Signed on: 

Day	Month	Year
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Parent/Guardian's signature: \_\_\_\_\_

## My Agent's details

Company: \_\_\_\_\_

Branch: \_\_\_\_\_

City: \_\_\_\_\_

Country: \_\_\_\_\_

Agent's name: \_\_\_\_\_

Agent's email: \_\_\_\_\_

Agent's phone: \_\_\_\_\_

Email: \_\_\_\_\_